DONATION RESERVATION FORM PLEASE PRINT IF FILLING OUT MANUALLY

Instructions: Fill in information completely. This reservation form is required to ship brochures and reserve product. One resevation form is needed for each project booked. If several groups are involved with a single event, ***a separate form must be filled out for each group.*** Email all forms to **BobWest63@Comcast.net or mail to: Bob West at School-A-Thon™ • 565 E. Main Street, Moorestown, NJ 08057 • Toll Free (888) 695-6876 • Fax (888) 739-3277**

Office Use Only **GROUP ID#**

Office Use Only **EVENT ID#**

SCHOOL/GROUP NAME

TAX EXEMPT# IF APPLICABLE

ADDRESS *(THIS IS THE ADDRESS ALL KICK OFF AND EVENT MATERIALS WILL BE DELIVERED TO UNLESS OTHERWISE NOTED)*

CITY **STATE** **ZIP**

PRODUCT DELIVERY ADDRESS IF DIFFERENT THAN ABOVE

CITY **STATE** **ZIP**

SPONSOR CHAIRPERSON NAME

SPONSOR CHAIRPERSON EMAIL ADDRESS

SPONSOR CHAIRPERSON MAIN PHONE/EXT **SPONSOR CELL/HOME PHONE** **BEST TIME TO CALL** *(Please give times)*

EVENT NAME **ENROLLMENT** **# PACKETS NEEDED**

SALES REP NAME **REP EMAIL ADDRESS** **FUNDRAISING COMPANY** **TERRITORY**

Please

NOTE: The total cost of all t-shirts sent to the school/group for all participants and volunteers **WILL BE INVOICED to the School/Group at $3.00 per shirt.**

This Reservation Form WILL NOT be accepted without Signature of Sponsor Chairperson: _____

EVENT INFORMATION

ENVELOPES/MATERIAL NEEDED BY: _____

KICK OFF DATE _____

QUICK START DATE ❑ YES ❑ NO **If YES, Date:** _____

TURN-IN DATE FOR ENVELOPES: _____

(4 WEEKS PRIOR TO EVENT)

DATE OF COLOR-A-THON EVENT: _____

REGISTRATION TIME: _____ **TO** _____

EVENT START TIME: _____

EVENT LOCATION NAME: _____

EVENT ADDRESS: _____

GOAL/PERSON: (SUGGESTED $150/PERSON) _____

GOAL FOR ENTIRE EVENT: _____

PARENT ENV.

CHECKS PAYABLE TO:

MONEY USED FOR:

FRIENDS & FAMILY COLOR CLUB? ..... ❑ YES ❑ NO

OPEN TO ADD'L FAMILY & COMMUNITY ..... ❑ YES ❑ NO

FLAGS/ARCH

RENT FLAGS AT $150..... ❑ YES ❑ NO

❑ REP PROVIDES ❑ TERRITORY OWNER PROVIDES

RENT ARCH AT $150..... ❑ YES ❑ NO

❑ REP PROVIDES ❑ TERRITORY OWNER PROVIDES

RENT FLAGS & ARCH AT $250..... ❑ YES ❑ NO

❑ REP PROVIDES ❑ TERRITORY OWNER PROVIDES

SORT DELIVERIES BY: ❑ TEACHER ❑ ALPHA STUDENT LAST NAME

ADD'L INFO

ARE ANY OTHER SCHOOLS/GROUPS INVOLVED? ❑ YES ❑ NO

NUMBER OF SCHOOLS/GROUPS _____

MUST FILL OUT A SEPARATE FORM FOR EACH ADDITIONAL SCHOOL/GROUP

DONATIONS/REGISTRATIONS KEPT SEPARATE? ❑ YES ❑ NO

MATERIALS DELIVERIES KEPT SEPARATE? ❑ YES ❑ NO

NOTES:

70% PROFIT IF OVER $5000 • 50% PROFIT IF UNDER $5000

$30 REGISTRATION FEE INCLUDES 1 COLOR-A-THON T-SHIRT (CHARGED TO GROUP AT $3.00 EACH) & 1 COLOR PACK PROVIDED BY SCHOOL-A-THON

Rep Signature _____ **Sponsor Signature** _____

❑ I, the sponsor, have read the 2nd page of this reservation form and agree to the terms.

Vers. 110115